## **Three Chequers Medical Practice incorporating:**

Endless Street Surgery
Three Swans Surgery
Winterslow Surgery
Porton & Old Sarum Surgery



Three Chequers Medical Practice 72 Endless Street Salisbury SP1 3UH

> T: 01722 336441 E: three.chequers@nhs.net www.3chequers.co.uk

## 2<sup>nd</sup> Invitation for your Long-Term Condition and Annual Medication Review

Dear Patient,

This is your 2<sup>nd</sup> invitation for your Long-Term Condition and Annual Medication Review, we have previously tried to contact you via your preferred contact method, if we have the incorrect method recorded please contact the surgery to update your information.

We care for 24,000 patients, 40% of which have a Long-Term Condition or a Medication that needs to be monitored or reviewed on annual basis. We have created a mechanism to invite patients in line with their birth month to ensure we can provide this service to our patients alongside other urgent and acute medical care. We only have a limited number of appointments each month, therefore it is vital that you respond to your invitation and **make an appointment within your birth month** to ensure your tests are completed and reviewed before we invite the next group of patients.

The review we have invited you for is a 2-part review. The first part is an appointment with a Healthcare Assistant to carry out tests such as take your blood, blood pressure and ask questions about your lifestyle. Once we have received these results, the second part will be a clinician reviewing these results and updating your medication for another year. If your results are satisfactory, we will inform you by your chosen method of contact. If the Clinician feels it necessary, we will arrange an appointment for you (by telephone or face-to-face). We encourage you to make sure you have attended the first part of this review to allow our clinicians to complete the second part.

To make an appointment, please contact the surgery and make an appointment. If we have sent you this letter it may be because we do not have up to date or verified SMS / email contact information for you. When you speak to or visit the Practice, please make sure your contact details are correct and verified.

If you have already made an annual review appointment, please ignore this letter.

It is important to attend your appointment so we can ensure your condition is properly controlled and managed. If you run out of your repeat medication and have not had a review, we will have difficulty re-authorising your repeat medication. Your medication may be stopped should you decline our invitation as we require up-to-date results to ensure we can prescribe safely.

## **Three Chequers Medical Practice incorporating:**

Endless Street Surgery
Three Swans Surgery
Winterslow Surgery
Porton & Old Sarum Surgery



These appointments are in high demand, so not attending this appointment is a waste of valuable clinical time and will prevent another patient from having the opportunity of being seen. It is also important to attend your appointment so we can ensure your condition is properly controlled and managed.

If you are in a situation where you are unable to attend, you can cancel your appointment through online services or by emailing <a href="mailto:three.chequers@nhs.net">three.chequers@nhs.net</a> as soon as possible.

Yours sincerely,

Administration Team

Three Chequers Medical Practice