

Communication Preferences

Important Information Please read the Guidance Note “SMS / Email consent” (following page) before completing the SMS / Email Consent.

Only enter your contact information below (if you are entering the details of a carer or another individual then you must have their consent to do so).

Communication Type	Telephone Number	Main Number	Consent for SMS / Email
Mobile Telephone		<input type="checkbox"/>	<input type="checkbox"/>
Landline Telephone		<input type="checkbox"/>	<input type="checkbox"/>
Work Telephone		<input type="checkbox"/>	<input type="checkbox"/>
Email Address			<input type="checkbox"/>

Please select your **preferred** method to receive communications via: (only select **one** option)

Landline <input type="checkbox"/>	Mobile <input type="checkbox"/>	Email <input type="checkbox"/>
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To reduce the use of paper, the practice will only send letters to patients where an alternative method (email, call or text) would be unsuitable.
 Communication via letter will always be sent to your registered address.

Declaration

I have read and understood the guidance note ‘SMS & Email Messaging’	<input type="checkbox"/>
The above contact information is mine, or I have consent from the individual whose details I have given	<input type="checkbox"/>
I accept that SMS / Email messaging is an additional service and may not be sent on all occasions	<input type="checkbox"/>
I acknowledge that responsibility for attending / cancelling my appointments rests solely with me	<input type="checkbox"/>
I understand that SMS and Email services are sent via a secure system but that they are transmitted and received over a public network onto personal systems and, as such, may not be secure.	<input type="checkbox"/>
I take responsibility to ensure that my contact information is kept up to date with the Practice	<input type="checkbox"/>

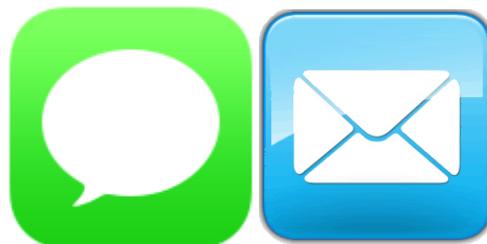
Full Name		Date	
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Signature		Tick if you signed on patient’s behalf <input type="checkbox"/>
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Guidance Note – SMS / Email Consent

The Three Chequers Medical Practice offers the complimentary service of providing SMS and email messages to all of our patients.

These messages might be relating to test results, appointment reminders or information about upcoming health campaigns and other information relating to your health or our services.



Although all text messages and emails are generated using a secure facility, they are transferred over a public network onto a personal telephone and, as a result of this, may not be secure. Messages sent via SMS or email will not contain “identifiable” information to ensure the preservation of your identity under the Data Protection Act 2018 (incorporating GDPR). As such, patients are encouraged **not to provide** consent for their number to be used for more than one record as this may lead to confusion regarding the identity of the intended recipient.

The Three Chequers Medical Practice **will never** share your personal information, including contact details, with a third party that is not involved with providing care to you.

It is important to note that patients who consent for SMS / email messaging can withdraw this consent at any time by informing a member of staff of their wish to do so.

Contact information given by a patient for their own records will **only** be used for information regarding them. The practice will never use these details to provide information about another family member.

These services are provided as a courtesy to our patients and as such, no guarantee can be made that reminders and messages about test results will be sent on all occasions; it remains the responsibility of the patient to attend, cancel or amend any appointment they have and to obtain the results of their tests.